

**Network Minutes**

**Thursday March 13, 2014 CVRD Board Room- 6:00 pm**

**Present:** Rob Hutchins Chair: Anita McLeod, Gerry Giles, Jane Hope, Robert Calnan, Denise Williams, Gretchen Hartley, Jan Tatlock, Amrik Prihar, Gus Williams, Grant Waldman, Candace Spilsbury, Robin Routledge, Isabel Rimmer, Georg Stratemeyer and Regional Facilitator Cindy Lise.

**Regrets:** Pat Weaver, Jennifer Jones, Joanna Nielson, Laura Court, Jenn George, Sheila Service,

**Absent:** Linda Roseneck

**Guests:** Patricia Dawn

**On Leave:** Amy Brophy

1. **Welcome and introductions took place.**
2. **Adoption of Agenda- Moved/second Approved**
3. **Delegation:** Patricia Dawn was a recipient of one of the small grants in 2013 to begin a documentary call Stolen Hearts that sheds light on the impact of apprehending an infant from its mother at birth or shortly thereafter. Infants removed from their mothers have a higher than provincial norm here in the Cowichan region. The number of children in care and the stories from the families that experience child apprehension resulted in the development of the Stolen Hearts Project. Although the project has not yet been completed, Patricia was able to share what the Our Cowichan funds have done for the project and the community. The benefits are great and include the development of a Website, Logo and Facebook page. The seed funding has also helped to build relationships and awareness that have leveraged thousands of dollars and resources beyond the expectations of the project team. Personal growth of the participants was reported as being the most profound outcome. The project is expected to be finished in the fall of 2014.

1. **Spotlight Speakers:** No spotlight speaker
2. **Minutes of February 13 as – Moved/second Approved**
3. **Correspondence**: there was none.
4. **Business arising from minutes**
	1. A letter in response to the E- Cigarette recommendation was sent to the CVRD board. It was recommended that the same letter also be sent to the Municipality of North Cowichan, the City of Duncan along with the Towns of Lake Cowichan and Ladysmith and the Cowichan and Ladysmith School Districts. Amrik Prihar brought the E-Cigarette conversation to Charlie Coleman the principal of Cowichan Senior Secondary.
5. **CCHN Committee Reports:**
6. **Admin Committee-**
	1. **Budget-** The February Financial Statement was attached and approved as presented
	2. **Business Arising from Admin Committee**
		* Draft broad based recommendations for increasing the effective use of resources within the region to be further reviewed at Admin along with theDraft Terms of Reference for Committees.
7. **Granting:** No report.
8. **Membership:**  Member Barb Lines has stepped down as the representative for the Municipality of North Cowichan and John Koury will be replacing her. Sandra Goth has also stepped down due to conflicting schedules. We would like to thank Barb and Sandra for their contribution to Our Cowichan.
9. **Asset Mapping / Data Collection- update**- The project is moving forward in to the second phase. A series of community consultations will be held March 24, 25, and 26. All members will receive an invitation to share with their network connections. All members have been asked to make every effort to attend one of the sessions. In addition to the community consultations a questionnaire/ survey will be distributed across the communities. Again all members are asked to support the project by sending the survey to all colleagues and contacts.
10. **Communications :**
	* + The final outcome of the Branding Project was presented. It has been proofed and edited and is now ready for roll out. It was recommended that Our Cowichan approach the CVRD, CVRHD, Collaborative Services Committee and Island Health to present our new branding. Cindy to set up presentation dates but March 26th was suggested as the possible presentation date for the CVRD or CVRHD.

**Website**- updates to the website have been waiting for the final Brand book. Now that we will have the final resources the website will proceed with changing to the new look.

**Collaborative Services Committee** – No report

 **Choose Cowichan Lake Update:** A successful Health Fair took place that had over 400 participants. It was reported to be extremely well done and included representation from Cowichan Lake services and businesses. The health fair was one of the projects that came out of the Healthy Communities Grant. Cindy is assisting the Choose Cowichan Lake Committee in writing the final report.

 **Cowichan Lake Multi Disciplinary Team**- The Multi Disciplinary team is up and running at this time. Ryan Forsyth will be joining us at the Our Cowichan Network meeting in April to share the story of Integrated Primary Health Care and the Cowichan Lake project. It was recommended that a thank you letter be sent to Island Health acknowledging their significant contribution to not only the primary integrated health team but also the support for getting physicians for the Cowichan Lake Communities. Cindy to draft a letter

1. **New Business:**
	1. **Children’s Play and Discovery Centre**- Candace reported the project is now in the building stage and the framing is expected to be completed within a couple of weeks. Once the framing is done the vignettes can be built. Our Cowichan is working with Island Health and the Division of Family Practice to create a “Make Me Feel Better Centre” that includes a mini hospital/ doctor’s office, (which can be changed into a vet hospital). Children aged 0 to 6 will be able to become doctors, nurses and patients in their miniature lifelike medical centre.
	2. **Update on CDH site Acquisition Forums**- Although a little later than anticipated The RFP’s for potential property sites has now been released. Proposals for prospective hospital sites will be reviewed in the coming weeks
	3. **Meeting adjourned at 7:15 PM**

**NEXT MEETING THURSDAY April 10, 2014 CVRD BOARD ROOM – 6:00 PM- Dinner served at 5:30**

Minutes taken by Cindy Lise