

**Network Minutes**

**Thursday July 11, 2014 CVRD Board Room- 6:00 pm**

**Present:** Rob Hutchins Chair - Jennifer Jones Co- Chair, Regional Facilitator Cindy Lise, Denise Williams, Amrik Prihar, Gus Williams, Joanna Neilson, Anita McLeod, Jane Hope, Jan Tatlock, Melie De Champlain, Amy Trippe Brophy, Grant Waldman, Gretchen Hartley, Georg Stratemeyer, Robert Calnan, Laura Court,

**Regrets:** Jenn George, Isabel Rimmer, Sheila Service, Bonnie Thomson, Val Crossley, Candace Spilsbury, Gerry Giles

**Absent:** Pat Weaver, John Koury,

**Guests:** Kathleen Sheppard, Rick Juliusson, Erick Coyne, Erick Coyne and Lita Watson, Melie De Champlain’s parents and son!

**On Leave:** Robin Routledge

1. **Welcome and introductions.**
2. **Adoption of Agenda- Moved/second Approved**
3. **Delegation:** Erick Coyne and Lita Watson- Cowichan Domestic Violence Prolific Offender Program- Designed after a program to support prolific offenders in the community the domestic violence prolific offender program aims to change the behaviour of the offender with the community surrounding them with support. This program selects those most likely to be able to change their behaviour if given the right kind of support. Not only are those who are impacted by violence assisted but the offender is supported by the RCMP and numerous community agencies. Being fast tracked to services is a key component of the project. Erick and Lita reached out to Our Cowichan to find ways to enhance support in the community where gaps exist, particularly in regards to medical services. Members of Our Cowichan shared business cards with Erick and Lita and will follow through with conversations outside of the meeting context.
4. **Spotlight Speakers:** Presentation by Melie De Champlain Director of Transition Planning and Community Integration- Melie is now a new member of Our Cowichan and shared information on her new role with Island Health to develop an integrated service delivery model and implement community based health for the Cowichan region. Our Cowichan and Melie will work closely together as Island Health endeavours to improve service delivery where the patient is in the centre of their care. The intent is to improve population health and patient experiences as well as to enhance existing strengths while building strong partnerships with communities.
5. **Celebrating Our Cowichan-** This is now a function of the Our Cowichan Network meetings where each month a member will speak about their organization, vision, mission and the work that they are doing in the community. This month Social Planning Cowichan was the first to present to the network.
	1. Kathleen Sheppard the Executive Director of Social Planning Cowichan shared the history of Social Planning Cowichan, its board members, staff and current projects. She also shared successes such as the Status of the Communities Report, Research on Child Care, Affordable Housing project, Living Wage project and the Physician Attachment Research project. Social Planning Cowichan has also played a significant role in supporting cultural connections with the Walk of the Nations as well as the highly attended cultural connections workshops. The vision and mission of Social Planning Cowichan is closely aligned with Our Cowichan and the two initiatives look forward to ways to work together in the future.
6. **Minutes of June 12, 2014 Approved**
7. **Correspondence**: A letter from the Healthy Communities Initiative was received by the CVRD in regards to the grant allocation for Our Cowichan. $12,000.00 is now in the Our Cowichan account ready to support the Communities Profile Project. The action planning will take place once all members have had time to review the Communities Profile Project and members come together in September to work on the next 3 year Strategic Plan. Our Cowichan has one year to use the funds. A midterm report will be sent in to Healthy Communities in November. Once the midterm report has been submitted further funding will be released to Our Cowichan
8. **Business arising from minutes** –
	1. None
9. **CCHN Committee Reports:**
10. **Admin Committee-**
	1. **Budget-** the financial statement was approved as presented- It was noted that remaining allocations of funding from 2013 for the Contract for the Golder project did not transfer over to the 2014 budget line items. The combination of the Taiji Communications Contract and the Golder Contract resulted in a deficit of $8,000.00 being allocated in the Consultants budget line.
11. **It was recommended that $8,000.00 be allocated to line 2330- Consultants\_ from the contingency fund to cover the shortfall in the consultants budget**

 **Carried**

**b. Business Arising from Admin Committee**

* + - Celebrating Our Cowichan Members is now a permanent feature in the Our Cowichan Meetings. Laura Court from Success By 6 will present in September; Jane Hope from Cowichan Alzheimer’s Association will present in October, Grant Waldman from Cowichan Men’s Support Society will present in November and Georg Stratemeyer from Volunteer Cowichan will present in December
		- Strategic Planning- Cindy will send out a second round of Doodle Poll to select the final dates for the strategic planning
		- Community meetings to support the Communities Profile Project- planning to take place at the Strategic Planning session.
1. **Granting:** OCCHN has now distributed the calls for proposals for small grant applications. The grants will be accepted until October 1, 2014. Selected projects will be brought to the October Network meeting for endorsement and the funds will be distributed immediately thereafter.
	1. Anita Mcleod distributed a copy of the Ladysmith Active Teen Challenge Project final report which was one of the 2013 small grants projects for the members to learn about what their project accomplished.
2. **Membership:** A question was asked whether or not the members of Our Cowichan were listed on the website. The answer is yes there is a membership tab under meetings identifying all members.

*Post Meeting Information***:** *Cindy double checked and the website is up to date with the exception of Melie our newest member.*

1. **Asset Mapping / Data Collection-** All members attending received the printed copy of the Communities Profile Project. Members will have until July 31 to review the report. August 1, 2014 the project will go on to the Our Cowichan Website. The strategic Planning session in September will determine the action plan that will follow from this project.
2. **Communications:** The Communications Committee met to revise the brochure by providing more information on what the network does. The new revisions including the photo of the First Nations child will be included in the next printing of the brochure. Two new stand up banners are in the process of being designed as is a new backboard that includes the new branding and messaging. Joanna reported that she is frustrated with the costs of communications when Our Cowichan was to be hosting Community Consultations as a part of the three year strategic plan. Joanna shared that Our Cowichan has not followed through on this deliverable.

*Post meeting information:*

*10 Community Consultations have been hosted between November of 2013 and April 2014*

* + - *1 Island Health 5 Year Strategic Planning Gathering (Duncan,)*
		- *4 Cowichan District Hospital Site Selection Forums( Duncan, Mill Bay, Lake Cowichan, Ladysmith)*
		- *5 Communities Profile and Asset mapping Forums( 2-Duncan, Mill Bay, Lake Cowichan, Ladysmith)*
1. **Website**-The Communities Profile Project will be loaded to the website by August 1st. Community members can be directed to the site at that time.
2. **OCCHN Liaisons**
	1. **Collaborative Services Committee** – no report
	2. **Choose Cowichan Lake Update:** Choose Cowichan Lake will be hosting its last meeting on July 17th. The committee members will likely continue to work with the Cowichan Lake Multi Disciplinary team as a venue to discuss community health and wellbeing.
	3. **Integration and Attachment-** Update and report via Melie’s presentation above

1. **New Business:**
	1. **How to Build a Healthy Community-** This idea came from Joanna and is a poster that lists a number of quotes as to how to build a healthy community. The premise is to connect with OCCHN members to create an inspirational list and put it into a poster, brochure, website or other format to share our messaging with community members. The Communications Committee will meet prior to the Strategic Planning Session to present some ideas regarding this project.

 **Meeting adjourned at 8:00 PM**

**NEXT MEETING THURSDAY September 11, 2014 CVRD BOARD ROOM – 6:00 PM- Dinner served at 5:30**

Minutes taken by Cindy Lise